

*Marsh Valley School District*  
**Quick Reference Curriculum Guide – 12<sup>th</sup> Grade Writing/Language Arts/Reading/Communication**  
**June 2004**

**Composition Structure**

- ❑ Write using a variety of sentence lengths (R) 753.02.b
- ❑ Recognize shifts in tense/tone/person/diction/point of view/agreement (R) 753.02.a
- ❑ Write using a variety of sentence beginnings (R) 753.02.a
- ❑ Use active voice when writing (M) 753.02.a
- ❑ Write formal and informal letters (R) 753.01.c
- ❑ Write a resume (M) 753.01.c
- ❑ Increase the sophistication of the thesis statement (P) 753.02.b
- ❑ Write an organized paragraph with a topic sentence (R) 753.02.b
- ❑ Write a completed essay within a time limit (R) 753.02.b
- ❑ Write original creative works for self-expression (P) 753.02.b
- ❑ Include figurative language in written works (R) 753.02.b
- ❑ Use voice/diction/mood/sentence structure to support the theme (M) 753.02.b
- ❑ Use sensory details when writing (R) 753.02.b
- ❑ Write a variety of essays (narrative, expository, descriptive, persuasive) (M) 753.02.b
- ❑ Write in response to a prompt (P) 753.02.b
- ❑ Write a research paper using MLA format (P) 753.06.a

**Composing and the Writing Process**

- ❑ Generate relevant/researchable questions (P) 753.02.a
- ❑ Cite sources when quoting, paraphrasing, or summarizing from sources (M) 753.02.a
- ❑ Integrate a quotation from text/media into written works (M) 753.02.a
- ❑ Use word choices appropriate to audience/purpose (R) 753.02.b
- ❑ Gather facts/data to create written works (R) 753.06.a
- ❑ Sequence ideas in logical order (R) 753.02.b
- ❑ Utilize the MLA Handbook in writing (M) 753.06.a
- ❑ Utilize the stages/elements of the writing process (R) 753.01.a
- ❑ Paraphrase material gathered from text/media as part of a written work (M) 753.06.b
- ❑ Submit written works that require little or no editing (P) 753.06.b
- ❑ Revise writing to eliminate extraneous information (P) 753.01.a
- ❑ Use parallelism to enhance writing (M) 753.02.b
- ❑ Write literary analysis (i.e. theme/character) (M) 753.04.c
- ❑ Write literary analysis (i.e. cause and effect) (M) 753.04.c

**Spelling**

- ❑ Use correct spelling for words that are appropriate to his/her grade level (P) 753.02.a

**Basic Grammar and Usage**

- ❑ Write sentences with no fragments or run-ons (R) 753.02.a
- ❑ Apply the rules/conventions of grammar, mechanics, usage, and spelling (R) 753.02.a

**Punctuation/Capitalization**

- ❑ Use ellipses correctly (M) 753.02.a
- ❑ Apply correct capitalization, punctuation, indentation, etc. (R) 753.02.a

**Reading**

- ❑ Read a variety of grade-level materials (P) 752.01
- ❑ Use reading strategies to determine main ideas and to collect data, facts and ideas (M) 752.01.h
- ❑ Evaluate how an author uses language and literacy devices (i.e. style, format, structure) (M) 752.02.d
- ❑ Comprehend technical text (R) 752.05.a
- ❑ Evaluate validity and accuracy of information given in technical and other material (R) 752.03.a & e
- ❑ Draw conclusions, make inferences, decide meanings, form opinions, and/or make judgments based on validity/accuracy evaluation (R) 752.03.a & e
- ❑ Systematically organize/record information (R) 752.04.b

## **Communication**

- ❑ Demonstrate effective interpersonal listening skills through paraphrasing, appropriate body language, note taking, repeating, explaining, elaboration, outlining, and encouraging (R) 754.01.c
- ❑ Make informed judgments about purpose, content, organization, and delivery of verbal communications, and nonverbal cues. (R) 754.03.c
- ❑ Create oral presentations that include the following: transitions and feedback, visual aids, and appropriate technology, organization, support of main ideas, examples, response to questions and feedback, visual aids and appropriate technology. (R) 755.01.b
- ❑ Use oral communication for various purposes and audiences including which appropriately incorporate the following: word choice, pronunciation, inflection/modulation, physical gestures, eye contact, posture. (R) 755.01.c
- ❑ Encourage other's participation, which exhibiting courteous, attentive and appropriate behavior during discussions: listen well and verify understanding, avoid monopolizing conversations, raise pertinent questions, exhibit cultural sensitivity. (R) 755.03.b
- ❑ Use traditionally non-print media to determine main idea and collect data. (R) 756.01.a & b